

Christine Kattar

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WORK EXPERIENCE

Inception Technologies – Manchester, NH

Production Supervisor

January 2020 - Present

- Collaborated to scan, index, and export digitized documents
- Communicated with customers, and adapted to new information and priorities
- Trained employees on different steps of production and data entry organization

Content Creation

June 2023 - Present

- Created copy, recorded, and edited videos for internal training
- Generated content in Final Cut Pro for a subscription database sold by the company

Live Nation - Boston, MA

Guest Services Lead

January 2024 – February 2025

Guest Services Associate

June 2023 - December 2023

- Welcome guests into the venue, accommodate ADA needs, and direct them to their desired locations
- Maintain safety and enforce venue policies while quickly responding to emergencies
- Answer and aid guests with any questions or needs while at the venue

Production Assistant

June 2024 - September 2024

- Welcomed staff members and direct other guests while providing direction to venue locations
- Managed listed names for check-in using OnLocation, while simultaneously problem-solving issues

Phone Ambassador

October 2023- May 2024

- Answered all incoming calls, emails, and voicemails to the venue and provided guests with answers to areas of concern using customer service skills
- Assisted in ADA requests, finding lost items, and updated nightly venue information sheets
- Communicated venue information and procedures with guests and resolving complaints

Red Door Films - Los Angeles, CA

Social Media Intern

January 2023 - May 2023

- Wrote copy, created graphics, and monitored various social media accounts such as Instagram, Facebook, LinkedIn, and TikTok
- Engaged, collaborated, and generated notes during social media and In-House meetings
- Analyzed statistics, researched accounts, and managed a crowdfunding campaign on Instagram
- Lead interns on platform specific content creation and research for TikTok

RELEVANT EXPERIENCE

Ephrat Asherie Dance (EAD)

Social Media Management

August 2025-Present

- Created posts for Instagram with Canva to promote upcoming events and shows
- Collaborated and applied constructive feedback to the assets made

Firehouse Center of the Arts

Freelance Photographer

April 2025

- Planned, shot, and edited photos to be used for promotional material

Theatre Kapow

Freelance Videographer

September 2024

- Filmed, edited, and reviewed promotional videos with quick turnarounds

PlayChat Podcast – Remote

Editor & Creative Director

August 2021 - May 2022

- Regularly edited and distribute eight-episode seasons in Final Cut Pro, along with clips for Instagram
- Curated content and photoshoots for social media and podcast cover art using Photoshop and Lightroom

EDUCATION

Columbia College Chicago – Chicago, IL

September 2019 - May 2023

BA Film and Television,

Dean's List, Summa Cum Laude, Semester in LA selected student

RELEVANT COURSES

AUDI 121 Fundamentals of Audio Production, MEDI 382A Digital Entertainment Strategy, TELE 332 Video for Internet and Mobile